Tin Shui Wai Government Secondary School

## Proposed Plan for the Utilization of Career and Life Planning Grant (CLP Grant) 2016-2017

Task	Major Area(s) of Concern	Strategies	Duration	Resources	Success Criteria / Outcomes	Evaluation	Teacher(s)
		/ Tasks	of Time	Required		Methods	i/c
Teaching	To share the teaching load	To employ	September	Total salary	1. Teachers responsible for careers and	1. Opinions of	LAU
and	of staff responsible for	one	2016 to	of <u>one</u>	life planning education find that their	teachers	Mui-hon
Learning	careers and life planning	Temporary	August	Temporary	teaching load is relieved and more	responsible for	
	education in order to create	Teacher to	2017	Teacher	capacity can be released and more time	careers and life	
	time and release capacity	relieve		(incl. 5%	can be created for the organization of	planning education	
	for them to plan and deliver	careers		MPF) for 12	careers and life planning programmes	and the other	
	effective careers and life	guidance		months:	2. The other teaching staff concerned find	teaching staff	
	planning education and	teachers'		\$427,020	that they have gained a better	concerned.	
	organize quality careers and	teaching			understanding of the careers and life		
	life planning programmes	load			planning education.		
	for students as well as				3. As a result of the shared teaching load		
	empowering and enhancing				due to the employment of a Temporary		
	the capacity of the teaching				Teacher, teachers responsible for careers		
	staff for life planning				and life planning education can organize		
	education				careers and life planning programmes for		
					all forms throughout the whole school		
					year.		

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Task	Major Area(s) of	Strategies / Tasks	Duration of	Resources	Success Criteria /	<b>Evaluation Methods</b>	Teacher(s)
	Concern		Time	Required	Outcomes		i/c
Planning and	1. To relieve careers	*To employ <u>one</u>	September 2016	Total salary	Teachers	1. Opinions of teachers	LAU
organizing	guidance teachers'	full-time Teaching	to August 2017	of <u>one</u>	responsible for	responsible for careers	Mui-hon
careers and	workload on	Assistant		Teaching	careers and life	and life planning	
life planning	non-teaching duties so	(Matriculated level)		Assistant	planning education	education and the other	
programmes	that they can	to		(Matriculated	find that they can	teaching staff	
	concentrate on	* assist in organizing		level) (incl.	provide careers and	concerned.	
	planning and	careers and life		5% MPF) for	life planning		
	organizing effective	planning		6 months:	programmes for		
	careers and life	programmes for		\$86,530.5	students of all		
	planning programmes	students			levels with the help		
	as well as empowering	* assist in clerical			of the teaching		
	and enhancing the	work related to			assistant.		
	capacity of the teaching	careers and life					
	staff for life planning	planning education					
	education	*go on visits and					
	2. To provide support	outings with students					
	to teachers in careers	for careers-related					
	and life planning	experiences					
	programmes						

Objectives	Tentative	Target	Estimated Number	Success Criteria	<b>Evaluation Methods</b>	Estimated Cost
	Programmes	Students	of Students			
			Involved			
To enhance students'	Joint-school	S6	All students in S6	70% of the	1. Questionnaires	\$10,000
awareness of different	Education Expo and		participate in the	participants agree	collected from	
articulation pathways for	Mock Admissions		Expo and take part	that the programme	students	
further education and equip	Interviews arranged		in the admissions	organized has		
them with essential skills for	by Hok Yau Club		interviews by Hok	achieved the	2. Teachers'	
admissions interviews of			Yau Club.	objectives stated in	observation of	
universities and tertiary				the evaluation survey	students' performance	
institutions					in the programme	
To gain a better	School-based	S4 - S6	Students in S4 – S6	A majority of	1. Questionnaires	\$18,000
understanding of the world	Careers Expo 2016,			students who	collected from	
of work	Disney Foundations			participate in the	students	
	for Careers			programmes		
	Success-Disney			complete the	2. Teachers'	
	School, Disney's			evaluation and	observation of	
	Hospitality and			reflection and they	students' performance	
	Practices, CRE and			are positive about the	in the programme	
	job experience			programmes they		
	programmes and			have participated in.		
	visits to Workplaces					

Objectives	Tentative	Target Students	Estimated Number	Success Criteria	<b>Evaluation Methods</b>	Estimated Cost	
	Programmes		of Students				
			Involved				
To prepare students to	Careers Education	S3	All students in S3	70% of the	1. Observation of students'	\$18,000	
make informed and	Camp			participants agree	performance in the		
responsible decisions				that the	programme		
concerning the study of				programme			
selective subjects in S4				organized has	2. Reflection articles		
				achieved the	collected from students		
				objectives stated			
				in the evaluation			
				survey			
Total:							